



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
MATERIALS MANAGEMENT DEPARTMENT  
101 OLD VENICE ROAD OSPREY, FLORIDA 34229  
TELEPHONE (941) 486-2183 FAX (941) 486-2188

Enc. \_\_\_\_\_

April 2, 2013

**TO:** Ms. Lori White, Superintendent  
Members of the School Board

**FROM:** Carol A. Lichon, Manager  
Purchasing & Fixed Asset Accounting

A handwritten signature in blue ink, reading "Carol A. Lichon".

**DATE:** March 8, 2013

**RE:** *Deletion List*

Listed on the attached pages are items of furniture, equipment, and vehicles that are unaccounted for, traded in, irreparable, otherwise inoperative or obsolete. Upon Board approval, these items will be deleted from the active property records and disposed of in accordance with Chapter 274 of the Florida Statutes and any applicable Federal regulations. The following information is listed for each item:

Asset Number – This is the property record number and the inventory number assigned to the item by the Fixed Asset Accounting Office.

Description - This is a brief description of the item.

In-Service Date - This column indicates the year the item was acquired.

Acquisition Cost - Chapter 274 of the Florida Statutes does not provide for any depreciation in the value of equipment. Therefore, all values shown are historical or estimated costs.

Retirement Reason - This column gives a brief reason why the item is classifiable as property to be deleted. This description is taken from the "Deletion of Property Report" form that is completed by the cost center head of the school or department to which the item is assigned.

Additional non-tagged items with an original acquisition value below \$750 will be recycled, sold at auction, or otherwise disposed of.

CL/ef  
Attachment

Please be aware that all mail sent to and from Sarasota County Public Schools is subject to the public records law of Florida.

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: PINE VIEW SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0021	9020	160178	TELEPROMPTER	0256		11/12/2010	1,920.00	1,462.85	02/21/2013	Not Economical to Repair	
<b>** 0021 TOTAL **</b>				NO. OF ITEMS			ACQ COST	CURR VAL			
				1			1,920.00	1,462.85			

### COST CENTER: IMAGINE SCHOOL PALMER RANCH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0106		89726	VIEWCAM HI 8	0230	SHARP	10/09/1998	1,033.00	0.00	03/06/2013	Unaccounted For	Case #12-39301
<b>** 0106 TOTAL **</b>				NO. OF ITEMS			ACQ COST	CURR VAL			
				1			1,033.00	0.00			

### COST CENTER: RIVERVIEW HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0181	0181	109891	LASERJET 4200 DTN	0362	HP	04/08/2004	1,573.83	0.00	02/28/2013	Unusable Due to Deterioration	
<b>** 0181 TOTAL **</b>				NO. OF ITEMS			ACQ COST	CURR VAL			
				1			1,573.83	0.00			

### COST CENTER: GARDEN ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0381	0381	139089	LAPTOP 6710	0360	HP	11/07/2007	1,126.25	0.00	02/20/2013	Not Economical to Repair	
<b>** 0381 TOTAL **</b>				NO. OF ITEMS			ACQ COST	CURR VAL			
				1			1,126.25	0.00			

### COST CENTER: SARASOTA COUNTY TECHNICAL INSTITUTE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	136563	LAPTOP 6710B	0360	HP	10/02/2007	1,126.25	0.00	02/14/2013	Not Economical to Repair	
0391	0391	137906	LAPTOP 6710B	0360	HP	10/02/2007	1,126.25	0.00	02/14/2013	Not Economical to Repair	
<b>** 0391 TOTAL **</b>				NO. OF ITEMS			ACQ COST	CURR VAL			
				2			2,252.50	0.00			

### COST CENTER: GLENALLEN ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0461	0461	114716	DIGITAL PROJECTOR	0204	HP	05/27/2005	920.00	0.00	02/25/2013	Unaccounted For	Case #12-20534
<b>** 0461 TOTAL **</b>				NO. OF ITEMS			ACQ COST	CURR VAL			
				1			920.00	0.00			

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## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: LAUREL NOKOMIS SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1211	1211	111852	LAMINATOR	0394	GBC	08/19/2004	1,350.00	0.00	03/06/2013	Unusable Due to Deterioration	
<b>** 1211 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				1			1,350.00	0.00			

### COST CENTER: PHOENIX ACADEMY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1281	1281	154931	LAPTOP 6440B	0356	HP	07/20/2010	1,320.00	1,056.00	02/14/2013	Not Economical to Repair	
<b>** 1281 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				1			1,320.00	1,056.00			

### COST CENTER: TATUM RIDGE ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1282	1282	130248	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	02/21/2013	Unaccounted For	Case #11-091769
1282	1282	134107	LAPTOP NC6320	0360	HP	06/01/2007	1,195.62	0.00	02/21/2013	Unaccounted For	Case #11-091769
<b>** 1282 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				2			2,391.24	0.00			

### COST CENTER: INFORMATION SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9020		125737	SAFARI RACKMOUNT SERVER	0361	SAFARI	02/23/2007	18,407.43	0.00	02/22/2013	Obsolete	
9020		125739	SAFARI RACKMOUNT SERVER	0361	SAFARI	02/23/2007	18,407.43	0.00	02/22/2013	Obsolete	
9020		125740	SAFARI RACKMOUNT SERVER	0361	SAFARI	02/23/2007	18,407.43	0.00	02/22/2013	Obsolete	
9020		125742	SAFARI RACKMOUNT SERVER	0361	SAFARI	02/23/2007	18,407.43	0.00	02/22/2013	Obsolete	
9020		140072	RACKMOUNT SERVER	0362	F5 NETWORKS	11/28/2007	17,303.32	1,153.56	02/22/2013	Obsolete	
9020	0491	95952	BATTERY BACK-UP SYSTEM	0721	SMARTUPS	08/15/2000	832.00	0.00	02/20/2013	Obsolete	
9020	9020	101584	SERVICE SERVER	0361	COMPAQ	05/24/2002	1,624.00	0.00	02/22/2013	Obsolete	
<b>** 9020 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				7			93,389.04	1,153.56			

### COST CENTER: FACILITIES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9029	0201	66706	WHIRLAMATIC 20"	0544	ADVANCE	08/09/1990	914.30	0.00	02/15/2013	Traded	
9029	9029	105400	EVO LAPTOP	0360	COMPAQ	06/10/2003	1,302.00	0.00	02/21/2013	Obsolete	
9029	9029	105401	EVO LAPTOP	0360	COMPAQ	06/10/2003	1,302.00	0.00	02/21/2013	Obsolete	
9029	9029	60394	TRENCHER #2200	0603	DITCHWITC	12/01/1987	12,502.00	0.00	02/15/2013	Not Economical to Repair	
<b>** 9029 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				4			16,020.30	0.00			

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## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: TRANSPORTATION

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9030	9030	92067	BUS 9803 65 PASSENGER	0801	THOMAS	12/15/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92070	BUS 9806 65 PASSENGER	0801	THOMAS	12/15/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92071	BUS 9807 65 PASSENGER	0801	THOMAS	12/15/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92076	BUS 9812 65 PASSENGER	0801	THOMAS	12/15/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	93383	BUS 9844 71 PASSENGER	0805	THOMAS	03/24/1999	47,544.00	0.00	03/08/2013	Obsolete	
9030	9030	93386	BUS 9847 71 PASSENGER	0805	THOMAS	03/24/1999	47,544.00	0.00	03/08/2013	Obsolete	
9030	9030	93387	BUS 9848 71 PASSENGER	0805	THOMAS	03/24/1999	47,544.00	0.00	03/08/2013	Obsolete	
9030	9030	93388	BUS 9849 71 PASSENGER	0805	THOMAS	03/24/1999	47,544.00	0.00	03/08/2013	Obsolete	
9030	9030	92202	BUS 9823 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92204	BUS 9828 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92205	BUS 9829 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92207	BUS 9835 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92216	BUS 9818 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92218	BUS 9821 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92339	BUS 9822 65 PASSENGER	0801	THOMAS	12/05/1998	45,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92344	BUS 9837 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92753	BUS 9814 65 PASSENGER	0801	THOMAS	12/05/1998	46,066.00	0.00	03/08/2013	Obsolete	
9030	9030	92756	BUS 9825 65 PASSENGER	0801	THOMAS	12/05/1998	45,066.00	0.00	03/08/2013	Obsolete	
<b>** 9030 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				18			833,100.00	0.00			

### COST CENTER: SAFETY & SECURITY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9035	9035	114400	COPY MACHINE	0333	RICOH	07/22/2004	4,294.00	0.00	02/20/2013	Obsolete	
<b>** 9035 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				1			4,294.00	0.00			

<b>** GRAND TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				42			960,690.16	3,672.41			